

2483PPCLI Parent Sponsoring Committee
Monthly Meeting
Tuesday, November 27, 2018

In Attendance:

Jim Sinclair, Tori Sinclair, Corey Laing, Sonja Miles, Pat Nalleweg, Heather Eichel, Michael Trottier, Adam Miles, Will McGuire, Captain Madeleine Dahl
Guest Jack Bates

Meeting called to order by Tori Sinclair at 6:37 pm.

1. Adoption of agenda. Moved Sonja/seconded Michael Carried
 - 1a. Guest Jack Bates (friend of cadet program, military history and heritage enthusiast) Jack has made a donation to the silent auction. He had some questions about the Esquimalt grant and training location concerns. We can support him in small projects and vice versa. May 25th Macaulay Point Days lots of activities for cadets.
2. Review/modify/adopt minutes of the previous monthly minutes. October was AGM so no monthly minutes to review.
3. Chairperson's Report/Old Business (Tori)
 - a) Bottle Drive \$1517.50 raised \$228.16 lunch expenses 22 cadets participated, lower than expected but band activity conflict. Ways to improve: talk to businesses ahead to get their bottles ie. Sticky Wicket, Tim Horton's: get approval to be on base for organizing; put out flyers; have collection points on streets for trailer pickup of bottles; business like VI Auto may lend large van or truck on day of drive in return for advertising?
Cadets at bottle drive get to go on ski trip.
 - b) Grant updates. Gaming grant to be finalized tomorrow and will be submitted on time. Esquimalt grant due Dec. 30th.
 - c) Donations Received. Donors for silent auction listed to date.
 - d) New: Cadet of the Month Asked that this be reinstated, criteria to be worked out, to start in January.
4. Treasurer's Report (Will)
Chequing \$3,276.29; Savings \$0.01; Vimy \$0.09; Gaming \$4,387.58
Petty cash \$196.50 Outstanding cheques @ \$1500.00 Outstanding deposits bottle drive.

Moved Heather/seconded Sonja that the treasure's report be accepted as presented. Carried

5. Director Fundraising and Public Relations Report (Heather)
Donations for Silent Auction at Christmas Dinner valued at \$900.00 to date. List of donors, contacted donors and donation request letter are on the website or Facebook pages. No double contacts for donations.
6. Director Canteen Report (Open position Tori to report)
Canteen is going well, good variety of foods supplied, covered for December. New list needed for January.
7. Reports from other Directors at Large
No reports.
8. Other Business (Chair, Open)
No report.
9. New Business (Chair, Open)
 - a) Website update: Troy will continue to monitor/update website.
 - b) Training year, budget (CO, Tori, Will) No report
 - c) Silent Auction for Christmas 2018 (Heather) report already given.
 - d) Tag Days First one is March 9, 2019. Reviewed procedures, locations, contact lists, shifts 9 -12 and 12 - 3 pm. More tag days to come.
 - e) Christmas Potluck Email to go out re event. Michael to order the cake. Desserts to be sold as a bake sale fundraiser. Background music would be nice.
10. CO's Address to CSC
 - a) Cadets have a tree at Festival of Trees in Bay Centre. Tree was donated to cadets for decorating. Usual cost for tree is \$1000.00. This provides free advertising and exposure for cadet program. In appreciation, cadets will help dismantle the trees when the festival is over.

b) Upcoming dates and events:
Dec. 1 Marksmanship Competition - 5 cadets participating.
Dec. 7 Volunteer event Set up toy shop for toy drive. Info to come.

Dec. 8 Day hike. Info to come.
Dec. 9 Marksmanship
Dec. 11 Christmas Dinner and Silent Auction
Dec. 18 Swim Night at Esquimalt Pool 7 - 9 pm
Jan. 8 Cadets return to regular schedule.

11. Next Monthly Meeting: Tuesday, Dec.18 at 7:00 pm at Esquimalt Pool

To complete Esquimalt City Grant application.

12. Motion to adjourn at 8:10 pm. Moved Corey/seconded Sonja
Carried