



2483 PPCLI RCCAC

Parent Sponsoring Committee Minutes

Date: November 28th, 2017

Attendance:

Will McGuire	Tori Sinclair	Ella Cehovska	Barbara Chen
Corey Laing	Adam Miles	Sonja Miles	Aaron McNab
Robert Pfeutzenreuter	Tom Eccleston	Martin Kearnan	Nena Chavit-Mullin
Connie Fraser	Janice Pereira	Brandy Addison	Heather Eichel

Call to Order: 6:30 pm

- Welcome and Roundtable

Past Minutes:

- Adopted as Read

Financial Report:

- Adopted as Read
- Balances as of 28/11/2017
 - Chequing: 6358.63
 - Savings: 1883.26
 - Gaming: 5631.76

New Business:

- Jack Bates: Community Liaison from Esquimalt Municipality
 - Said to apply to Community Grant for \$750.00 with municipality
 - Magazines: Submitted List of PPCLI Mags and Articles. He has archived them until a suitable place can be found for them. See addendum
 - Gave a \$50 Donation
 - Asked for 4 Cadets for May 26th, 2018 for Macaulay Point Day (8:30am)

Old Business:

- Poppy Update:
 - Thanks given to parents and drivers
 - Mentioned that London Drugs was closed when Cadets were expected to stay there... maybe have more contact and control where our kids go.
- Dunkirk:
 - Thanks to parents for driving kids
 - Well attended and enjoyed by all
- Bottle Drive
 - Updated amount made ()
 - New Bottle Drive: Feb 17th, 2018 (Saturday following Valentine's Day)
 - Arena to be requested again (Actioned HE)
 - Apply to be charity of the month for a bin - long list but worth doing (Actioned HE)
 - New Bottle Drive date: April 7th, 2018 (same day as TC Book Sale)

- RP will check date and if same we will send Cadets there as well
- H.E. Suggested contacting publications before next Bottle Drive and DWAN
 - Corey Laing is now contact to put up on splash page screen for upload DWAN.
 - Corey will coordinate maps and volunteers for upcoming bottle drives
- Bottle Drive Coordinator:
 - Corey Laing was nominated and accepted nomination for Bottle Drive/Fundraising Person.
 - Passed unanimously! Welcome Corey!

Training Year:

- Budget Presented by MD
- Handout given
 - First: Tom Eccleston
 - Second: Brandy Addison
 - Passed
- Tag Day: Jan 14th (Jan 9th the info will go out)
 - MD would like a magnet or handout this time
 - All agreed
- Chocolate Sales: Made \$3000.00 Last year but feelings are to replace with another TAG day as it is easier
- May 26th, 2018 was proposed as a TAG day - Tentatively said yes (MD)

- TC Run:
 - Very expensive: \$1000.00 Budgeted amount as it is \$45.00/person
 - MD put that amount high as she hopes there will be high participation
 - To be investigated further (Action: MD)
 - HE asked if they are training for it:
 - MD responded that it is her hope to start a running group started
 - Ella Cehovska volunteered to help with group (Action: TE Volunteer Coordinator)
- Clothing: (Abeyance to next meeting for update)
 - Requested \$3000.00 for new Hoodies and Dry Fit T's.
 - No current estimate but going on last years order
 - Will order full size range but concentrate on Sm and Med
- Discussion followed on Budget items:
 - Gaming grant (in process)
 - Parent mentioned Kimball - may borrow Albert Heads to see

Gaming Grant:

- In the works
- Small details to finish
- Will be filed on time

Family Christmas Party: 6:30 - 8:30

- Silent Auction:

- Ongoing
- Still looking for donations
- Will have photobooth:
 - Looking for props
- 50/50
 - Will applied for licence
 - NC will run on the evening! (thanks Nina)
- Food:
 - Potluck - bring fav dish
 - HE to make veg chili
 - No Desserts to serve - only for Bake sale
 - ACTION: BA to make big cake for event! (thanks Brandy!!!)
 - Paper Plates/cups, cutlery to be purchased (ACTION: HE)
 - Gun room booking: (Action: MD)
 - Brandy will bring PA system
 - Band will perform - they are to get back to us to let us know what they are performing
 - HE and BA are coordinating the Silent Auction
 - Letter has been emailed out and is on website/FB
 - Dec 12
 - Set up at 5:00
 - Nina Tori Barbara and Will
 - Clean -up

- Need volunteers
 - Any further ideas: forward to Heather E
- Canteen:
 - Tori stepped back and Brandy A will now take over.
 - Tori will still do if Brandy cannot that day
 - Budget of \$1000.00 with \$60/week as a guideline
- Meat Draws:
 - Robert P to look into with Langford Legion
 - Our Volunteers sell the tickets (need 4)
 - Dates are assigned
 - Total two years ago was \$1200.00
 - Once per month at 4 - 5 months
 - Probably too late this year but will look at for next year
- Wine Survivor: (or other item as per committee)
 - Discussion on whether it fits with our corps
 - Don't like wine idea
 - Suggestions of meat or coffee were tabled
 - Yes they want to do but not wine
 - Action: Tori will investigate
- Vendor Day:
 - Yes depending on dates
 - (UPDATE: CANCELLED DUE TO CONFLICTING DATES WILL LOOK AT NEXT YEAR)

- Custom Xmas Ornaments:
 - BA will order and sell at Xmas party
 - Sell at 10 each? Discussion followed
 - ACTION: BA to order
- Volunteer Screening: Tom Eccleston
 - Job to promote enhanced security for those in contact with Cadets
 - All on Executive must go through Screening
 - ACTION: TE will send out forms through email
 - Code will be in email to do online - remember to put share on Box
 - ACTION (TS): TE wishes to have more time next month on Agenda
 - Asked if people could check off on sheet if want to be volunteer

CO Report:

- CO Parade will be following Tuesday at 6:30
- There will be training afterwards
- Dec. 10th Day Hike (info to go out after CO Parade)
- Dec. 19th Swimming: Last Day - no canteen
- Band:
 - No band on 13th
 - All going well
 - Performing on 20th at a day home
- Jan 9th: resume
 - Schedule will be given

- Look on FB
- Uniforms:
 - Challenging to find right now - they are doing their best
 - 25 new Cadets! Hard to find items
- Benches:
 - Picked up on sale for \$335.00
 - They fold and match the tables
- No Tuba needed as the Cadet no longer attends Band
- Exchange:
 - A Cadet is going overseas
 - Send money with Cadet: 2 week trip
 - \$100.00
 - First: Tori Sinclair
 - Second: Corey Laing
 - Passed
- Tag Day: ACTION
 - Heather and Tori are to coordinate locations for next meeting

Duke of Ed Award:

- Connie Fraser to present to group
- Presentation followed on program
- MD is totally in support of it and was in the program herself!
- ACTION: MD will chat with Connie

- Connie volunteered to be our Liaison person
- Abeyance to next meeting for update