



2483 Princess Patricia's Canadian Light Infantry

Royal Canadian Army Cadet Corps

Corps Sponsoring Committee



Minutes – Monthly Meeting of Corps Sponsoring Committee (CSC)
Work Point Barracks – ~~Seamanship Division Classroom~~
Patio of the Gunroom inside Nixon Gym Building

May 31, 2016 6:20pm

Attendance

Chairperson: Tom Eccleston
Vice-chairperson: Heather Eichel
Treasurer: Will McGuire
Secretary: Jim Sinclair (absent, regrets)
Director – Public Relations: Heather Eichel
Director – Canteen: Tracy Green
Director Fundraising: Robert Pfuetzenreuter (absent)
Director – Stores: Joe Trembley
Director at Large: Nena Chavit-Mullin (absent, regrets)
Director at Large: Tamara McNay (absent)
Director at Large: Arlene Aylward (absent)
Director at Large: Bruce Dickey

Also in Attendance:

Capt Brandon McAuley
Kathy Cartwright
Jack Bates
Jeannine Trembley
Yvette Marquis
Richard Asselin

Refs: A. Army Cadet League of Canada Directives
B. Army Cadet League of BC - Sponsoring Committee Handbook – February 12 Edition
C. 2483 PPCLI RCACC CSC By-Laws
D. 2483 PPCLI RCACC CSC Constitution
E. 2483 PPCLI RCACC CSC Executive Committee Duties

1 / 5 Mailing Address:
2483 PPCLI RC(Army)CC
PO Box 36020
Victoria, BC V9A 7J5

Street Address:
2483PPCLI RC(Army)CC
445 Head St
Victoria, BC V9A 5S1

- 1 Call to Order (Tom) at 6:25pm
- 2 Welcome to parents and guardians, Introductions (Tom)
- 3 Attendance (see above)
- 4 Read Purpose of the CSC (Tom)
 - Locally represent ACLC in BC,
 - Ensure training location,
 - Raise funds for corps optional training/activities,
 - Assist in recruitment (cadets, officers, and civilian Instructors),
 - Locally sharing the corps goals and activities, and
 - Work with CO to provide assistance as needed.
- 5 Review/modify/adopt minutes of the previous monthly meeting (April 26, 2016) (Tom)
Motion to accept (Tom), Seconded (Kathy), Carried
- 4 Chairperson's Report / Old Business (Tom)
 - Thanks you...
 - Thank you to parents working on support projects including Chocolates, Silent Auction, Canteen, Photos, Volunteering,...
 - Donations Received
 - Westshore Poppy Committee (Langford Legion) – \$700
 - Trafalgar / Pro Patria Legion – \$750
 - As per usual, Tom will send out letters of thanks.
 - Happenings
 - Thank you officers and CI for your support of:
 - Red/Green Star Canoe trip
 - Silver Star and up, Juan de Fuca Hike
 - Band Comp
 - Drill Comp in Chilliwak
 - God's Acre Candlelight Tribute May 26
 - Read Appendix A (Mid-month Meeting – see attached)
 - 'Friends of the Corps' Contact list updated submitted to CO
- 5 Treasurer's Report: Will

Monthly Financial Statement for: May 30, 2016

Petty Cash	\$48.43
Coast Capital Gaming Account	\$3,669.92
Coast Capital Chequing	\$8,873.17

Account	
Coast Capital Savings Account	\$1,875.91
	<hr/>
Total Cash:	\$14,467.43
	<hr/>
Vimy Ridge 2017 Account	\$5,004.14
	<hr/>
Total Including Vimy Account:	\$19,471.57
	<hr/>
Assets as Gifts in Kind - 2015/2016 Budget	\$0.00
	<hr/>
Total Cash + Assets:	\$19,471.57
	<hr/>

- Consensus to delay closing Vimy account until September 2016.
- Staff meeting this week will draw up next year's training budget.
- 50/50 money to go to gaming.
- Donation expected from PPCLI Assoc.
- Bottle sort on June 4 expect more than \$500
- Current accounts will cover ACR expenses.

Motion to accept (Tom), Seconded (Joe), Carried.

- 6 Vice-Chair Report (Heather)
 - Thank you to all for parent involvement. It is welcomed.
 - Volunteer screening progressing. Likely complete over the summer.
- 7 Director Fundraising Report (Robert absent)
 - Need to sell chocolates, set up table at ACR
 - Invite parents to sell off in coming weeks
 - Reminder of Co-op number 80630 (Tom)
- 8 Director Canteen Report (Tracy)
 - Hamburgers/hotdogs/veggie from M&Ms
 - Tracy to check numbers with Brenda Meyers
 - Brandon estimates 100-120 people
 - Tracy to check BBQ
 - Extra food to be donated or re-used
- 9 Director Public Relations Report (Heather)
 - Will be submitting to media post-ACR.
 - New contact: Peter Mallet 250-363-3130 peter.mallet@forces.gc.ca (Lookout News)

- 10 Director Stores Report (Joe)
- Joe to connect with Madeline for access
 - Joe will work on the inventory project this summer

11 Reports from other Directors at Large (Open)

Other Business (Chair, Open)

- 12 ACR: Parade Event Prep
- Tom to remind parents about parade square
 - Receive Potluck (early volunteers)
 - Receive Silent Auction Items, template on website
 - Cake, Tracy to pick up
 - Cooks (Joe & Scott) to start 20min before end of ceremony
 - Take-down / clean up
 - Raffle Sales (50/50 License - \$1.00 per ticket) Tom to bring tickets.
 - Silent Auction – few items expected, decision to postpone to be made on June 5
 - Brandon to take care of program, Katelyn to do the placards for VIPs
 - Tom to contact any new VIPs and pass info on to Brandon
 - CO to take care of sunscreen, flagpoles

New Business (Chair, Open)

- 13 CSC volunteer recognition
- Motion (Tom) to authorize \$500 to honour (gift card) 2 former CSC executives: John & Lysa Steffan (combined 13 years), Seconded (Heather), Carried
- 14 CO's address to the CSC
- Next Tuesday 7th is sports night
 - Recognize recent national press about sexual misconduct. Shared main points of the national plan to deal with it. Parents, please contact CO for more information or to address concerns.
- 15 Next monthly meeting: June 14, 2016; 6:20pm at Nixon Gym.

- 16 Motion to Adjourn (Tom) Seconded (Will), Carried

//Original Signed By//

Tom Eccleston, Chairperson

2483 PPCLI RCArmyCC -- Sponsoring Committee

Dist List

CSC (Executive & Parents/Guardians), Corps Staff (CIC & CV), ACLC-BC

Appendix A

The CSC executive met on May 3, 2016 to consider financial needs that arose between regular monthly meetings. Seven of Nine CSC Executive attended. They were: Chairperson, Tom Eccleston; Vice-chairperson, Heather Eichel; Treasurer, Will McGuire; Director – Canteen, Tracy Green; Director Fundraising, Robert Pfuetzenreuter; Director – Stores, Joe Trembley; and Director at Large, Nena Chavit-Mullin. Also attending were Captain MacAuley (CO) and Jeannine Trembley. We discussed and voted on three motions:

1

Moved (by Tom) that \$2,500 be authorized to support the costs of expedition related assets, and other items needed for the Juan de Fuca Trail Expedition on May 20-23, 2016. (eg: tents, rucksacks, sleeping bags, meals, etc).

Seconded (Tracy).

Carried

2

Moved (by Tom) that \$5,500 be authorized to support the costs of the corps's Adventure Weekend Exercises on June 18-19, 2016. (e.g., paddle boarding/kayaking/Wildplay, meals, etc).

Seconded (Will).

Carried

3

Moved (by Tom) that \$4,000 be authorized to support the costs of the ACR weekend on June 4-5, 2016. (e.g., accommodations, meals, awards, etc).

Seconded (Joe).

Carried