



# 2483 Princess Patricia's Canadian Light Infantry

## Royal Canadian Army Cadet Corps

### Corps Sponsoring Committee



**Minutes** – Monthly Meeting of Corps Sponsoring Committee (CSC)  
Work Point Barracks – Seamanship Division Classroom

April 26, 2016 6:20pm

Attendance

- Chairperson: Tom Eccleston
- Vice-chairperson: Heather Eichel
- Treasurer: Will McGuire
- Secretary: Jim Sinclair (absent, regrets)
- Director – Public Relations: Heather Eichel
- Director – Canteen: Tracy Green
- Director Fundraising: Robert Pfuetzenreuter (absent, regrets)
- Director – Stores: Joe Trembley (absent, regrets)
- Director at Large: Nena Chavit-Mullin
- Director at Large: Tamara McNay (absent, regrets)
- Director at Large: Arlene Aylward (absent)
- Director at Large: Bruce Dickey

Also in Attendance:

- |                      |                 |                   |
|----------------------|-----------------|-------------------|
| Capt Brandon McAuley | Jack Bates      | Jeannine Trembley |
| Kathy Cartwright     | Scott Girvin    | Tina Wagner       |
| Randy Spencer        | Charlene Girvin |                   |

- Refs: A. Army Cadet League of Canada Directives
- B. Army Cadet League of BC - Sponsoring Committee Handbook – February 12 Edition
- C. 2483 PPCLI RCACC CSC By-Laws
- D. 2483 PPCLI RCACC CSC Constitution
- E. 2483 PPCLI RCACC CSC Executive Committee Duties

1 / 4 Mailing Address:  
2483 PPCLI RC(Army)CC  
PO Box 36020  
Victoria, BC V9A 7J5

Street Address:  
2483PPCLI RC(Army)CC  
445 Head St  
Victoria, BC V9A 5S1

- 1 Call to Order (Tom) 6:20
- 2 Welcome to parents and guardians, Introductions (Tom)
- 3 Attendance
- 4 Read Purpose of the CSC (Tom)
  - Locally represent ACLC in BC,
  - Ensure training location,
  - Raise funds for corps optional training/activities,
  - Assist in recruitment (cadets, officers, and civilian Instructors),
  - Locally sharing the corps goals and activities, and
  - Work with CO to provide assistance as needed.
- 5 Review/modify/adopt minutes of the previous monthly meeting (March 29, 2016) (Tom)  
Motion to accept (Tom), S. Kathy – Carried
- 4 Chairperson’s Report / Old Business (Tom)
  - Thanks you...
    - FTX
  - Happenings
    - Kaplanchuck – article in Vic news
    - Band – Comp coming up
    - TC10K - great participation
    - Orienteering Comp – 3<sup>rd</sup> place
    - FTX Apr. 1-3
    - Drill Team – 2<sup>nd</sup> place in Zones, going to Provincials
    - Provincial Marksman Comp – Sgt Gardiner representing us
    - Vimy Parade – Led by OC Meyers , and a few cadets
    - OS Colin Babin – leaving staff
    - MCpl Michel – successful operation
  - HQ Lease – 5 year extension achieved, 6-month ‘break lease’ clause
  - ACR invitations – sent out to all seated guests / dignitaries, Tom collecting RSVPs

5 Treasurer’s Report: Will  
As of April 26, 2016

<b>Petty Cash</b>	<b>\$48.43</b>
<b>Coast Capital Gaming Account</b>	<b>\$3,727.82</b>
<b>Coast Capital Chequing Account</b>	<b>\$3,475.27</b>
<b>Coast Capital Savings Account</b>	<b>\$1,875.37</b>
<b>Total Cash:</b>	<b>\$9,126.89</b>
 <b>Vimy Ridge 2017 Account</b>	 <b>\$5,003.73</b>
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**Total Including Vimy Account:** **\$14,130.62**

**Assets as Gifts in Kind - 2015/2016 Budget** **\$0.00**

**Total Cash + Assets:** **\$14,130.62**

Not included: (Recent LSA Reimbursement: Revenue of \$6,138.77 to be deposited) total will be +20,000.

- 6 Vice-Chair Report (Heather)
  - Volunteer screening moving along, no issues
- 7 Director Fundraising Report (Robert, absent)
  - Group discussion about the potential extra chocolate day sales
  - May need to sell chocolates at ACR
  - Tom to ask Robert to bring boxes to Tuesday for take home.
- 8 Director Canteen Report (Tracy)
  - Going well
  - Motion to approve \$200 'advance' to Tracy Green to pay for upcoming canteen/ACR (Tom), S. Tina; Carried
- 9 Director Public Relations Report (Heather)
  - none
- 10 Director Stores Report (Joe, absent)
  - none
- 11 Reports from other Directors at Large (Open)
  - none

New Business (Chair, Open)

- 12 ACR: Parade Event Prep (need Parent Volunteers)
  - Receive Potluck (Tracy to manage, help needed)
  - Receive Silent Auction Items (Heather and Jeannine to manage this)
  - Photography (Heather to ask Garth Eichel)
- 13 ACR: Potluck/BBQ (need Parent Volunteers)
  - Set up table/ chairs (Tom to ask parents)
  - Decorations (Heather will buy flowers)
  - Cooks (Joe + one more )
  - Take-down / clean up – (Tom to ask parents)
  - PA System (Captain Dahl is looking after it)
  - Raffle Sales (Nina + one more)
  - Cake (Tom to connect Tracy with Scott Dawson)

- 14 ACR: Silent Auction (need Parent Volunteers)
- Coordinate items, bid sheets, winners management
  - Project to be managed by Jeannine and Heather
  - Tom to email parents the solicitation letters (one item/cadet)
- 15 Cadet Retention / Incentives
- Some discussion, general feeling it isn't a major concern – stay with current plan
  - Brandon to consider/look into hoodies for teams
- 16 Parent engagement
- creation of membership/volunteer coordination position – Will be a new item for AGM
- 17 CO's address to the CSC
- Marksmanship Program Quote
  - CO requests that parents encourage the cadets to ask questions rather than the parents about asking the questions (builds responsibility, divisional system)
  - Upcoming
    - Band Comp (Archie Browning)
    - Drill Team Provincials (Chilliwack)
    - Juan de Fuca (Silver +) May 20-23
    - Parade to support Legion May 26
    - Canoe expedition (Green and Red)
    - COs parade May 31.
    - Standdown May 21<sup>st</sup>? TBC
    - ACR over night – undecided stay tuned
    - Adventure FTX weekend TBC , likely May17-19
- 18 Next monthly meeting: May 31, 2016; 6:20pm
- 19 Motion to Adjourn 7:40  
M. Tom, S. Randy; Carried

//Original Signed By//

Tom Eccleston, Chairperson

2483 PPCLI RCArmyCC -- Sponsoring Committee

Dist List

CSC (Executive & Parents/Guardians), Corps Staff (CIC & CV), ACLC-BC