



2483 Princess Patricia's Canadian Light Infantry

Royal Canadian Army Cadet Corps

Corps Sponsoring Committee



DRAFT

Minutes – Monthly Meeting of Corps Sponsoring Committee (CSC)

Work Point Barracks – Seamanship Division Classroom

January 26, 2016 6:20pm

Chairperson: Tom Eccleston

Vice-chairperson: Richard Asselin (absent)

Treasurer: Will McGuire

Secretary: Jim Sinclair

Director – Public Relations: Heather Eichel

Director – Canteen: Tracy Green (absent)

Director Fundraising: Robert Pfuetzenreuter

Director at Large: Nena Chavit-Mullin

Director at Large: Tamara McNay (absent, regrets)

Director at Large: Arlene Aylward (absent, regrets)

Director at Large: Bruce Dickey

Director – Stores: Joe Trembley

Also in Attendance:

Capt Brandon McAuley (CO)

Jeff Treloar

Randy Spencer

Cathy Cartwright

Refs: A. Army Cadet League of Canada Directives

B. Army Cadet League of BC - Sponsoring Committee Handbook – February 12 Edition

C. 2483 PPCLI RCACC CSC By-Laws

D. 2483 PPCLI RCACC CSC Constitution

E. 2483 PPCLI RCACC CSC Executive Committee Duties

1 / 4 Mailing Address:
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| ITEM | TOPIC/DISCUSSION | ACTION |
|------|--|--------------------------------------|
| 1 | Call to order: 6:20pm- Tom | |
| 2 | Welcome and introductions – Tom | |
| 3 | Attendance taken | |
| 4 | Read purpose of the CSC- Tom | |
| 5 | Motion to approve minutes from last meeting (November 24, 2015) | M.(Tom), 2nd (Randy),Carried |
| 6 | Chairperson’s Report/OLD BUSINESS-taken from agenda | |
| | <ul style="list-style-type: none"> 1) Thank you’s <ul style="list-style-type: none"> a) Dec meat draw b) Christmas Potluck-good turnout, plenty of food some of which went home, good results for donations and funds. c) Bottle drive-\$2000, Registration for bottle drive competition entered. 2) Donations <ul style="list-style-type: none"> a) T-shirts Ed Weidenmaier (\$237.16) b) Cash – Capt Yarmochuk (\$108.50) 3) Band- every Wednesday band is sounding great(Randy), 4) Ski Trip-Was successful, Good turnout 5) Marksmanship-team is forming 6) HQ Lease extension requested 7) Website paid up for 3 years | |
| 7 | Treasurer’s report | |
| | <ul style="list-style-type: none"> • Financial statement read by Will (No report) • Discussed signer’s for coast capital account. 2 parents and 2 staff • Statements approval not done pushed to next meeting | |
| 8 | Vice-Chair Report | |
| | No report - Richard stepping down | |
| 9 | Director Fundraising (Robert) | |
| | <ul style="list-style-type: none"> • Tag day/Selling chocolates <ul style="list-style-type: none"> ○ Stores selling Purdy’s already, do not want cadets in front. ○ Discussed the 5 locations, ○ Pre sales were discussed and it was decided to have the chocolates available the next cadet night. ○ 3 hour shifts were suggested as a max time limit. ○ Delivery of extra chocolates on the day of sales was discussed next as well as moving chocolates from low selling positions to higher selling ones on the day of sales. ○ Richard was going to talk to the supplier for a possible reward. ○ Posters were suggested as well as pamphlets for distribution. ○ The CO mentioned sign up for cadets will commence the next cadet night as well as parents or other senior personnel will be required to | |

supervise each position and be with cadets.

- The discussion switched to incentives for the cadets
- Silent Auction coordinator report - skipped due to Tamara's absence.
- Meat draws - Not till July- discussion opened on continuation of meat draw – looks like we will support again.
- Robert was also in process of creating a legacy to ensure all fundraising is ongoing (e.g., CO-OP),
- Donation Requests COOP, Cascade Liquor Store, Costco
- If we give our charity number money is donated with no strings attached, Robert was looking into more charity plans. Heather volunteered to help research this plan.

Director Public Relations (Heather)

No report

Director Canteen Report (Tracy)

No report

10 Other Directors

Joe (Dir Stores) requested assistance for getting keys to continue his inventory of Corps assets

Bruce – The creation of a calendar was suggested for the cadet corps for throughout the year with all info inside for a stocking stuffer.

11 NEW BUSINESS

- Nominations and vote for new Vice-Chair
 - a. Heather Eichel nominated by Tom, accepted, no other nominations, vote to install, carried unanimously
- Need Vimy 2017 coordinator-if this is going to happen
- Personnel needed to get involved for anniversary. Robert emailed Rick Mercier and other possible sponsors for possible funding. Cadets may have to be able to give news conferences and other exposure CO mentioned staff could work to organize. We were awaiting results from letters in order to make new decisions to fund Vimy. Deadline suggested encouraging having Vimy visit covered. Decided to create deadline (May 31) to abandon (and reabsorb the \$5000 for other corps needs) or go further with Vimy 2017.
- Poppy Sales Supervision- Clarified by CO. Appropriate supervision is provided for all cadets by store managers, CIC staff, or parents (if they want).
- GoFund me: Tom raised the idea of offering a donation for the Michel family (MCpl Michel) to assist any financial difficulties with upcoming surgery, it was also mentioned to use possible portion of chocolate sales, bottle drive or other funding for donation. Motion to donate a sum up to but not exceeding \$1000 depending on the outcome of chocolate sales and other expected incomes. A card was to be signed as well the decision was to be announced to the cadets.

Motion. Kathy,
Seconded, not
recorded
Carried

12 CO's Address to the CSC

- ACR \$450
- Band clinic on the 30th testing on band levels pending regional commander.
- Marksmanship relying on other corps to open facility the CO was trying to get it moved to our facility.
- Ski trip successful-trying it on a weekend instead of a week day next year.
- on tag day sign up next Tuesday
- the 5th of March is a first aid competition
- FTX: April 1-3
- A march out is happening for a cadet plaque that is already purchased.
- Summer camp is more complicated due to immigrant placement out east. The CO is watching situation to ensure all cadets can go.
- Receipts discussed with Will for sponsors and DND payments.
- Drill team is active and will be competing soon. As well there is a orienteering competition coming soon as well.
- TC 10K run

Next meeting Feb 23 (cancelled), now March 29.

Meeting adjourned at 7:54 (M. Tom) Sec. Cathy , Carried (Yes)

//Original Signed By//

Tom Eccleston, Chairperson 2483 PPCLI Corps Sponsoring Committee
Dist List; CSC (Executive & Parents/Guardians), Corps Staff (CIC & CV)