



## 2483 Princess Patricia's Canadian Light Infantry

### Royal Canadian Army Cadet Corps

#### Corps Sponsoring Committee



November 24, 2015, 6:20pm

#### **Minutes** – Monthly Meeting of Corps Sponsoring Committee (CSC) Work Point Barracks – Seamanship Division Classroom

Chairperson: Tom Eccleston  
Vice-Chairperson: Richard Asselin  
Treasurer: Will McGuire  
Secretary: Jim Sinclair  
Director – Public Relations: Heather Eichel  
Director – Canteen: Tracy Green  
Director Fundraising: Robert Pfuetzenreuter  
Director at Large: Nena Chavit-Mullin  
Director at Large: Tamara McNay  
Director at Large: Arlene Aylward  
Director at Large: Bruce Dickey  
Director – Stores: Joe Trembley

Also in Attendance:

Capt Brandon McAuley (CO)	Irene Green	Lysa Steffan	Natysha Norby
Randy Spencer	Cathy Cartwright		

Refs: A. Army Cadet League of Canada Directives  
B. Army Cadet League of BC - Sponsoring Committee Handbook – February 12 Edition  
C. 2483 PPCLI RCACC CSC By-Laws  
D. 2483 PPCLI RCACC CSC Constitution  
E. 2483 PPCLI RCACC CSC Executive Committee Duties

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<b>ITEM</b>	<b>TOPIC/DISCUSSION</b>	<b>ACTION</b>
	Call to order: 6:23pm- Tom	
	Welcome and introductions - Tom	
	Read purpose of the CSC-read by Tom all points from Agenda.	
	Motion to approve minutes from last meeting (Oct 27, 2015)	<b>M.( Tom), 2nd (Will),Carried</b>
	<b>Chairperson’s Report/OLD BUSINESS-taken from agenda</b>	
	1. Thank you’s-meat draw/poppy drive (more to come)	
	2. Remembrance Day Ceremony involvement (Esquimalt)	
	3. Cadets in Remembrance School Ceremonies	
	4. Band (Received \$150 from air cadets, won category, Improved greatly and is moving to higher category)	
	5. Marksmanship Broadcasting	
	6. 2014-15 Gaming Account Summary Report submitted	
	7. 2015-16 Gaming Grant Application submitted	
	8. HQ Building achieved permissive tax exception status	
	9. SD 62 Superintendant Jim Cambridge to be ACR Honourary Reviewing Officer.	
	10. Donations discussed	
	<b>Treasurer’s report</b>	
	No report.	
	Financial Passover discussed last month’s numbers read by Tom for reference.	
	Financial statements will be emailed ASAP	
	New LSA application process to discussed between Irene and Will	
	<b>Director Fundraising (Robert)</b>	
	• Tag Days and Walmart’s program to double donations by taking receipts and doubling the amount up to \$2000 after scepticism from members it was decided that Robert get more information on the Program.	
	• Discussion commenced on the possibility of covering both Wal-Marts (Uptown mall and Langford) on one day and other locations on another day. It was decided to keep the tag days locations all on the same day covering both Wal-Marts and 5 other locations this is depending on turnout for the event on Feb 13.	
	• Types of chocolate were then discussed with a lower milk chocolate, more almonds and dark chocolate varieties.	
	• Motion was made to spend \$4,000 on chocolates with Richard asking more research into chocolate types at a later date.	<b>M.Randy Sec. Tamara Carried</b>
	<b>Silent Auction on Dec.16 Coordinator Report-Tamara/Arlene</b>	
	1. Donation Status- request was made for more parents, cadets or other Corps personnel to ask for donations from local businesses. With possibly a reward for cadets achieving the most donations.	

Some businesses have already donated: dinner for 2 at the Sooke Harbour House?, country grocer food voucher, and a stay at the Grand Pacific to mention a few.

2. Tom informed the meeting of the acquiring of a 50/50 draw license for the Pot Luck.
3. It was proposed that a main course be served with the Pot luck additions to ensure enough food for all participants as we ran out last year, another suggestion was made to have certain people i.e. go by alphabet or other such plan to assign different groups different courses (i.e. Dessert) to prevent multiple pot luck food choices. As well all members need to confirm what they are bringing to Tamara or Arlene to ensure the food is coming.
4. All Corps Personnel were asked to provide baking for the pot luck in addition to the food for the Pot luck as it is to be sold at a table during the event. All entries must bring their goodies early to allow pricing and setup of the baking table.
5. A meat draw will be available Dec. 5 and at the Pot luck as well as a raffle of Robert's Grandmas Quilt.
6. A suggestion was made by Richard to provide a list of retailers canvassed on the Website under the title of those donating so that retailers are not asked multiple times for the Corps.
7. Volunteers are required to set up the Pot Luck if anyone is available to come early it would be greatly appreciated. As well as warming trays need to be arranged (Richard/Robert/Tamara).

#### **Vice chair Report –Richard**

- Provided all forms for volunteer screening to be distributed after the meeting.

#### **Bottle Drive- Jan 9**

- We are registered to compete in the recycling companies contest against other groups. We amass bottles for the year by bringing them to the depot and they tally the amount for the year allowing us to have several drives if we so wish.
- Robert has registered us for this program.

#### **Director Public Affairs(Heather)-**

Christmas cards to businesses and others were mentioned.

#### **Director Canteen Report(Tracy)**

Some volunteers are needed to assist canteen staff, Pot luck mentioned above

#### **Other Directors**

Joe (Dir Stores) is making lists of items in stores to allow Corps to have an updated inventory. The kitchen has already been completed.

Bruce – asked about the Hamilton Gault Application – Brandon will

pursue.

Bruce – asked about the Lease on HQ – Tom will look into it with Jack Bates

### **NEW BUSINESS**

1. The Need of a Vimy 2017 Coordinator was discussed with the concerns of parent responsibilities being discussed at length. The current events in France and Non Officer Supervision as such the item were decided to be given more discussion in the next meeting.
2. A gift of \$500 (M. Tom) was decided to be awarded to the Meyers (Brenda and Alan) and their 10 years with the CSC( Sec. Kathy)(and Carried)
3. The item of the Poppy sale supervision was moved to the next meeting.
4. Other business: T shirts/hoodies are mentioned in the CO's Brief below.

### **CO's Address to the CSC**

- The Corps are receiving monies from DND
- Only 2 parade/training nights to Christmas Reception
- 16 Dec. Pot Luck/silent auction after which Corps stood down.
- Next night Jan. 5
- Parents are asked to encourage cadets to use divisional system to provide sickness absences and other requests to allow system to do its job. Some information can be provided at lower levels. This will also reduce Parents influence and encourage cadet's leadership in events or activities.
- Poppy sales – Cadets are supervised by Store managers, Legion representatives and Corps Officer staff. The Senior cadets are able to ensure the younger cadets are supervised as well.
- T-shirts are now available and will be distributed during the next fitness activity.

Meeting adjourned at 8:00 (M. Tom) Sec. Cathy , Carried (Yes)

//Original Signed By//

Tom Eccleston, Chairperson 2483 PPCLI Corps Sponsoring Committee  
Dist List; CSC (Executive & Parents/Guardians), Corps Staff (CIC & CV)