



2483 Princess Patricia's Canadian Light Infantry

Royal Canadian Army Cadet Corps

Corps Sponsoring Committee



Minutes – Monthly Meeting of Corps Sponsoring Committee (CSC)
Work Point Barracks – Seamanship Division Classroom

October 27, 2015

Chairperson: Tom Eccleston
Vice-Chairperson: Richard Asselin
Treasurer: Will McGuire
Secretary: Jim Sinclair
Director – Public Relations: Heather Eichel
Director – Canteen: Tracy Green
Director Fundraising: Robert Pfuetzenreuter
Director at Large: Nena Chavit-Mullin
Director at Large: Tamara McNay
Director at Large: Arlene Aylward
Director – Stores: Joe Trembley

Also in Attendance:

Capt Brandon McAuley (CO)	Irene Green	Wade Reid
Brenda Myers	Alan Myers	Randy Spencer

- Refs: A. Army Cadet League of Canada Directives
- B. Army Cadet League of BC - Sponsoring Committee Handbook – February 12 Edition
- C. 2483 PPCLI RCACC CSC By-Laws
- D. 2483 PPCLI RCACC CSC Constitution
- E. 2483 PPCLI RCACC CSC Executive Committee Duties

1 / 4 Mailing Address:
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PO Box 36020
Victoria, BC V9A 7J5

Street Address:
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445 Head St
Victoria, BC V9A 5S1

Item	Action
1) Call to Order (Tom)	Chair
2) Welcome to parents and guardians, Introductions, Attendance (Tom)	Chair
3) Read Purpose of the CSC (Tom)	Chair
a) Locally represent ACLC in BC,	
b) Ensure training location,	
c) Raise funds for corps optional training/activities,	
d) Assist in recruitment (cadets, officers, and civilian Instructors),	
e) Locally sharing the corps goals and activities, and	
f) Work with CO to provide assistance as needed.	
4) Review/modify/adopt minutes of the previous monthly meeting (Sept 29, 2015) (Tom)	Moved to accept: Tom Seconded: Tamara - Carried
5) Current Financial Statement as of Oct 26, 2015 (Tom)	Moved to accept: Tom Seconded: Tamara - Carried
a) Petty Cash 48.43	
b) Gaming 8.72	
c) Chequing 7,242.82	
d) Savings 1721.73	
e) Vimy 2017 5001.33	
f) Other 0.00	
g) TOTAL 14,023.03	
	Chair
6) Chairperson's Report / Old Business (Tom)	
i) Thanks yous	
(1) Bottle Drive, brief feedback (open)	Total \$1,495 7+ drivers great!
	Ideas: new location to stock-pile bottles over two drives to try and win an Annual Turn-In contest. Tamara to check on a location and base units for solicitation. Thanks!!!
(2) Fall FTX Breakfast	Tom to distribute new list
ii) Installation/Naming of Executive Positions -- See Appendix	Tom
(1) Chair,	Richard
(2) Vice (optional)	Will (supported by Lysa, and Irene)
(3) Treasurer	Jim
(4) Secretary	Robert
(5) Fundraising	Tracy
(6) Canteen	Heather (supported by Wade)
(7) Public Relations	Nena, Arlene
(8) Director's at Large	
(a) Support (Bottle drive, silent auction, donation requests, ...)	
(b) Stores/Supplies	Joe
(c) Vimy 2017	CO: staff concern about cadets unable to afford Robert and Jeannine to research and report at next meeting. Link to Vimy 2017 information: http://www.eftours.ca/educational-tour/event-vimy-in-their-footsteps

- iii) Training Year – budget to be presented, motion to accept
Moved to accept: Tom
Seconded: Richard - Carried
- 7) Director Canteen (Brenda)
a) Update, needs
b) Transition
Thanks to Brenda and Alan
Brenda will be able to do next CO's parade
Gave kitchen keys to Tracy
- 8) Director Fundraising (Robert)
a) Tag day
i) Transitions with Garth / handbook
ii) Date decision Feb 13 OR 14 –needs booking
b) Christmas Potluck & Silent Auction Fundraiser - Dec 15
(1) Request to use Gunroom
(2) Silent auction, more to come
c) Silent Auction coordinator (Arlene?); Letters need to go out to businesses and to parents
d) Meat Draws (Robert)
i) November 7
ii) December 5
e) Bottle Drive (): Jan 9
f) Donation Requests ()
i) RCL
ii) Service Clubs
iii) Individuals
Robert to receive handbook and coordinate
Feb 13 – Robert to book locations
CO sent application
Tom to send info to Tamara and Arlene
Robert
Probably enough support
Need people
As planned, need driver logs, maps binder
Heather to take this on
- 9) Director Public Affairs
Richard to give Media kit to Heather
- 10) Directors at Large ...
Nothing
- 11) New Business (Chair)
a) Introduction of new website and basic operations
b) Gaming Grant : Need to be requesting about 10,000
c) Vimy 2017 coordinator – network with Chair and CO
d) Volunteer screening for new executive
Presentation, Q&A from Jessica
Tom to do this
See above note/link on Vimy
Tom to prepare package
- 12) CO's address to the CSC
a) Summer Bank Draft Money mainly spent
b) FTX : Great
c) Open house: Successful
d) One cadet aging out tonight (Myers)
e) Poppy Sales Nov 8
f) Uniforms coming ASAP (next Tuesday?)
CO
Have receipts and summary available for treasurer, CO to return balance to the CSC
- 13) Next monthly meeting: November 24, 2015; 6:20pm
Tom
- 14) Motion to Adjourn at 7:50
Moved: Tom
Seconded: Jeannine - Carried

//Original Signed By//

Tom Eccleston, Chairperson 2483 PPCLI Corps Sponsoring Committee
Dist List; CSC (Executive & Parents/Guardians), Corps Staff (CIC & CV)

Appendix

Member nominated	Proposed by	Seconded by	Accepts nomination (Y/N)	2015/16 Official Position
Joe Tremblay	Tom Eccleston	Arlene Aylward	Y	D. Stores
Tom Eccleston	Grant Whittla	Robert Pfuetzenruter	Y	Chair
Robert P	Grant Whittla	Arlene Aylward	Y	D. Fundraising
Heather Eichel	Tom Eccleston	John Steffan	Y	D. PR & Fundraising Support
Arlene Aylward	Grant Whittla	Lysa Steffan	Y	D.-at Large & Fundraising Support
Tracy Green	Charlene Parker	Arlene Alyward	Y	D. Canteen
Irene Green			N (due to being a CIC Officer – Corps Bylaws)	
Tamara McNay	Joe Tremblay	Irene Green	By Proxy	D.-at Large & Fundraising Support
Nena Chavit-Mullin	Lysa Steffan	Arlene Aylward	Y	D.-at Large & Fundraising Support
Will McGuire	John Steffan	Robert P	Y	Treasurer
Richard Asselin	Arlene Aylward	John Steffan	By Proxy	Vice-Chair
Jim Sinclair*	Tom Eccleston	Heather Eichel	Y	Secretary
Bruce Dickie	Grant Whittla	John Steffan	Y (non-voting member of the Exec as Cadet Liaison)	D. at-Large

* special addendum to AGM